

GROUP REGISTRATION FORM

1. The group registration process is valid for a **minimum of 10 delegates**. In order to facilitate your group registration, please fill out this form and return by email to: reg_adpd21@kenes.com
2. Payments must be paid **prior to the below deadlines**.
3. Please send the **final** name list no later than **4 weeks prior to the Conference**. Please do not send preliminary name lists.
4. Name changes will be permitted free of charge until **2 weeks prior** to the Conference (up to 15% of the participants names). After this date, any name change will be subject to 30 EUR charge per name.
5. Payment is accepted by credit card or bank transfer. Credit card payment is subject to **additional 4% commission**.
6. **Cancellation policy:** Refund of registration fee will be as follows:
Note! Refunds for groups will be processed after the Conference.
 - Cancellations received until and including January 13, 2021 – full refund.
 - Cancellations received between January 14 and February 22, 2021 – 50% will be refunded.
 - As of February 23, 2021 – no refund will be made.
7. **The Virtual Conference will offer you a full virtual experience and the opportunity to take part in every aspect of the program, including:**
 - Access all presentations and session recordings. Create your own schedule to attend any and all of the sessions whenever and wherever you choose.
 - Network with colleagues. Browse the list of participants and click on their name to contact them.
 - Earn CME credits. Participate in the scientific programme and be eligible to receive the number of CME credits attributed to the virtual meeting.
 - Access all the e-posters. Browse research on the hottest topics published in the congress digital abstract book and connect with the abstract authors and other colleagues from around the world through the e-poster virtual consultations.
 - Join the debate. During a live-streamed or recorded session, participate in live conversations with delegates from all over the world.
 - Give feedback. Use the short session surveys to rate the sessions and help us improve the overall quality of the programme.
 - Visit the virtual exhibition hall. Journey through the exhibition booths, explore the displayed materials, contact exhibitors directly, and chat with other visitors.
 - Pre-Conference symposia

8. Please fill in the below information:

Company (Group Name): _____

Booking Agency (if relevant): _____

Contact Person: _____

Email: _____

REGISTRATION CATEGORIES

Fees that apply (EUR) to payments received prior to the indicated deadline.

Category	Early Bird Until January 12, 2021	Late Fees From January 13, 2021
Full Participant	EUR 400	EUR 500
Trainee (Student/Fellow/Nurse) *	EUR 200	EUR 300

* Trainee (Student/Fellow/Nurse)- In order to benefit from the special fee, a submission of your status confirmation (approval letter signed by the Head of Department or copy of your status ID) must be uploaded during the online registration.

Group Registration Details:

Pharmaceutical company name - _____

1. Required registration category: _____ No. of Registrations: _____

2. Required registration category: _____ No. of Registrations: _____

3. Required registration category: _____ No. of Registrations: _____

Total Group Participants: _____

Important Note: Abstract Presenters

In case there are Abstract Presenters among the group delegates please advise the names and abstract numbers in advance in order to guarantee the abstract will remain in the Scientific Programme.

Please mark below accordingly:

There are no abstract presenters in this group

Attached is a list of the abstract presenters in this group

Data Protection:

I confirm that the group delegates whose names we will share with Kenes for the purpose of registration to the event, have agreed to this data share and its purpose

PAYMENT DETAILS

Payment information:

Billing Address (to appear on invoice and receipt): _____

VAT number: _____

This form was submitted by:

Full Name: _____

On Behalf of (company name): _____

Signature: _____ Date _____

Please select a method of payment (credit card or bank transfer):

1. Credit card payment (Credit card payment is subject to additional 4% commission):

I authorize 'KENES International – Organizers of Congresses' to charge the below credit card for the amount of:
_____ EUR.

Type: Visa / MasterCard / AMEX

Number: _____

Expiration date: _____

CVC: _____

Name of Card holder: _____

Signature of Card Holder: _____

2. Bank Transfer Payment:

- Please ensure that the name of the group/paying company are stated on the bank transfer.
- Bank charges are the responsibility of the payer and should be paid at source in addition to the registration fees.

Please make drafts payable in EUR only to:

Account name: ADPD 2021 Congress, Barcelona

Bank details: Credit Suisse Bank Geneva Branch, 1211 Geneva 70, Switzerland

Clearing number: 4835

Account number: 1500934-92-272

Swift code: CRESCHZZ80A

IBAN number: CH43 0483 5150 0934 9227 2